

WOMEN'S COMMISSION
Secretary's Report

INTRODUCTION

This paper presents for Members' information:-

- (a) the activities undertaken by the Women's Commission (WoC) and the Women's Division since the 19th meeting;
- (b) current position regarding gender-related training for civil servants; and
- (c) progress made in the production of the WoC Report.

ACTIVITIES HELD SINCE THE LAST MEETING

2. The WoC and the Women's Division carried out the following activities since the last meeting held on 16 December 2003:-

- 4 February 2004 : WoC held a meeting with Chairperson and five members and staff of the Equal Opportunities Commission to exchange views on the work of both Commissions and the possible areas of collaboration.
- 8 February 2004 : Members attended the contract signing ceremony and press briefing on Capacity Building Mileage Programme jointly organised by WoC, Open University of Hong Kong and Commercial Radio.

GENDER-RELATED TRAINING FOR CIVIL SERVANTS

3. Members may wish to note that two gender-related training workshops will be held for Gender Focal Points on 10 and 17 February 2004. WoC Members and staff of the Health, Welfare and Food Bureau have also been invited to attend these workshops. Meanwhile, a workshop for Information Officers is scheduled for 12 February 2004, and two workshops for

staff of the Leisure and Cultural Services Department are scheduled for 13 and 20 February 2004.

4. Meanwhile, the Civil Service Training and Development Institute (CSTDI) has agreed to take on the provision of gender-related training for civil servants in 2004-05. It is anticipated that, in addition to organising another workshop for Gender Focal Points and re-run of training for staff of the Social Welfare Department, a mass seminar will also be run for various departments that have indicated interest in receiving training on gender issues. In addition, CSTDI is working with the Women's Division and Home Affairs Bureau to develop a self-learning training kit that features both gender and ethnic issues to raise awareness among civil servants (especially frontline staff). The training kit is scheduled for completion by mid 2004.

PRODUCTION OF WoC REPORT

5. Comments from Members have been sought and incorporated, as appropriate, on the contents and revised layout design of the WoC Report in January 2004. The full WoC Report will be released at the International Women's Day reception on 8 March 2004. The report will be uploaded in the WoC website and copies will be distributed to women's groups and relevant non-governmental organisations.

ADVICE SOUGHT

6. Members are invited to:-

- (a) note the activities undertaken by WoC and the Women's Division since its 19th meeting (paragraph 2);
- (b) note the current position regarding the provision of gender-related training for civil servants (paragraphs 3 – 4); and
- (c) note the progress made in preparing the WoC Report (paragraphs 5).

Women's Commission Secretariat
5 January 2004